



Durgadevi Saraf
institute of management studies
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RSET Campus, S V
Road, Malad (West),
Mumbai 400064,
Maharashtra, INDIA

Date: 09 October, 2025

IQAC/Q2/2025-26/Agenda

MEETING INVITATION AND AGENDA

Committee Name: Internal Quality Assurance Cell (IQAC)

Dear IQAC Members,

You are cordially invited to attend the 40th IQAC Meeting scheduled as below:

Date	16 October 2025
Time	11 am
Venue	Room no. 621

The agenda for the meeting is as below:

Sr. No.	Agenda Item
1	To read and approve the minutes of 38 th IQAC meeting held on 24 July 2025
2	To discuss the matters arising out of minutes
3	To brief the members on the Action taken report on the minutes of the meeting held on 24 July 2025
4	To discuss PRE 1 Assessment
5	To decide the modality of PRE 2
6	To update on commencement of Semester I (Batch 2025-27)
7	To discuss about Committee Meetings
8	To discuss any other matter with the permission of the Chair

Please make every effort to attend. If, for any reason, you are unable to do so, kindly inform the IQAC Coordinator at your earliest convenience.

Sincerely,

Dr. Sumana Chaudhuri
IQAC Coordinator
DSIMS



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IQAC/Q2/2025-26/MoM

16 October 2025

MINUTES OF MEETING

Committee Name: Internal Quality Assurance Cell (IQAC)

Date of Meeting: 16 October 2025

Time: 11 am

Venue: Room no.621

A meeting of the aforesaid committee was held as per the details mentioned and was attended by the following members.

SR.NO.	NAME OF THE MEMBERS	DESIGNATION
1	Dr. C Babu	Chairman
2	Dr. Sumana Chaudhuri	IQAC Coordinator
3	Dr. C Kaushik	Member
4	Dr. Sunita Pujar	Member
5	Mr. Anthony Colaco	Member
6	Dr. Shailja Badra	Member
7	Mr. Vivek Sharma	Member
8	Mr. Vishal Vedak	Member
9	Mr. Sharad Shejawal	Member-Secretary

The discussions that ensued in the meeting are detailed as below:

Minutes of the meeting are detailed as below:

SN	AGENDA	DISCUSSION																									
1	To read and approve the minutes of the 39 th IQAC meeting held on 24 th July 2025	Read and approved by the Members																									
2	To discuss the matters arising out of the minutes	No points were raised by the members in the meeting.																									
3	To brief the members on the Action taken report on the minutes of the meeting held on 24 th July 2025	The ATRs for the minutes held on 24 th July 2025 were presented to the committee.																									
4	To discuss PRE 1 Assessment	PRE Team shared the domain-wise comparative analysis of PRE 1 result <table border="1"> <thead> <tr> <th></th> <th>PRE score ≥ 6</th> <th>PRE score < 6</th> <th>Total</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>Finance</td> <td>39</td> <td>13</td> <td>52</td> <td>18 scored exactly 6</td> </tr> <tr> <td>Marketing</td> <td>37</td> <td>10</td> <td>47</td> <td>15 scored exactly 6</td> </tr> <tr> <td>HR</td> <td>13</td> <td>0</td> <td>13</td> <td>2 scored exactly 6</td> </tr> <tr> <td>Operations</td> <td>9</td> <td>2</td> <td>11</td> <td>6 scored exactly 6</td> </tr> </tbody> </table>		PRE score ≥ 6	PRE score < 6	Total	Remarks	Finance	39	13	52	18 scored exactly 6	Marketing	37	10	47	15 scored exactly 6	HR	13	0	13	2 scored exactly 6	Operations	9	2	11	6 scored exactly 6
	PRE score ≥ 6	PRE score < 6	Total	Remarks																							
Finance	39	13	52	18 scored exactly 6																							
Marketing	37	10	47	15 scored exactly 6																							
HR	13	0	13	2 scored exactly 6																							
Operations	9	2	11	6 scored exactly 6																							
5	To decide the modality of PRE 2	PRE Team proposed that PRE 2 needs to be conducted for the students who scored less than 6 in the third week of November. IQAC members discussed this matter and approved the proposal. It has been suggested to the PRE Team to share the analysis of PRE Score sheets with the faculty mentors and request that they guide their mentees accordingly, prior to PRE 2.																									
6	To update on the commencement of Semester I (Batch 2025-27)	The Orientation Session had been held on 11-12 September 2025 for the MMS Batch 2025-27																									
7	To discuss about Committee Meetings	The Director suggested that IQAC does not need to schedule the Committee Meeting dates. The Committee Meetings will be held at the convenience of the respective Convener and the committee members.																									
8	To discuss any other matter with the permission of the Chair	Nil																									

These minutes serve as an official record of the proceedings and decisions made during the meeting.

Regards

Dr. Sumana Chaudhuri
IQAC Coordinator, DSIMS





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Internal Quality Assurance Cell (IQAC)

Action Taken Report

15-01-2026

Ref IQAC 2025-26/MoM/02/16.10.2025

ATR No. 2025-26/02

Sr. No.	Agenda Item	Action Taken
1	Modality of PRE 2	PRE Team shared the analysis of PRE Score sheets with the faculty mentors and requested them to guide their mentees accordingly prior to PRE 2. PRE 2 conducted in the last week of November.
2	Commencement of Semester I (Batch 2025-27)	Midterm Examination of FYMMS Semester 1 will commence on 27 October 2025. The MMS Program Office shared the Exam schedule with the IQAC for approval. IQAC approved the same.
3	Committee Meetings	The Examination Committee Meeting had been held on 10th October 2025. The Convener shared the Minutes of Meeting with the IQAC.

Dr. Sumana Chaudhuri

IQAC Coordinator, DSIMS



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RSET Campus, S V Road,
Malad (West), Mumbai
400064, Maharashtra, INDIA

16th October, 2025

Attendance Sheet

IQAC/Q2/2025-26

Committee Name: Internal Quality Assurance Cell (IQAC)

Venue: 6th Floor, Room No. 621

SN	NAME OF THE MEMBERS	DESIGNATION	Signature
1	Dr. C Babu	Chairman	
2	Dr. Sumana Chaudhuri	IQAC Coordinator	
3	Dr. C Kaushik	Member – Teacher Representative - Marketing	
4	Dr. Sunita Pujar	Member - KRC	
5	Mr. Anthony Colaco	Member – Teacher Representative – HR	
6	Mr. Vivek Sharma	Member - Teacher Representative - Marketing	
7	Mr. Vishal Vedak	Member – Teacher Representative - Marketing	
8	Mr. Sharad Shejawal	Member-Secretary	
9	Dr. Shailja Badra	Member - Teacher representative – Finance	
10	Mr. Muffazzal, Senior VP, HDFC	Member - Industry Expert	Ab
11	Dr. Rahul Altekar	Member -Quality Expert from Industry	Ab
12	Mr. Chirag Agarwal	Member - Alumni	Ab
13	Ms. Shruti Kadam	Student Representative	Ab
14	Mr. Sarvesh Gaikwad	Student Representative	Ab

Sincerely,

Dr. Sumana Chaudhuri
IQAC Coordinator, DSIMS