



Durgadevi Saraf
institute of management studies
WE CREATE LEADERS

NAAC and NBA Accredited, ISO Certified

022-4520 7711

info@dsims.org.in

RSET Campus, S V Road,
Malad (West), Mumbai
400064, Maharashtra,
INDIA

Date: 31 January, 2026

IQAC/Q3/2025-26/Agenda

MEETING INVITATION AND AGENDA

Committee Name: Internal Quality Assurance Cell (IQAC)

Dear IQAC Members,

You are cordially invited to attend the 40th IQAC Meeting scheduled as below:

Date	12 February 2026
Time	2.15 pm
Venue	Director's Conference Room

The agenda for the meeting is as below:

SN	Agenda Item
1	To read and approve the minutes of the 39th IQAC meeting held on 16th October 2025
2	To discuss the matters arising out of the minutes
3	To brief the members on the Action taken report on the minutes of the meeting held on 16th October 2025
4	Proposing and onboarding Examination Convener as IQAC Member
	Nominating for the vacant position of Conveners & Members of different committees
5	Course Outcome (CO) and Direct Program Outcome (PO) Attainment for Semester 3 of Batch 2024-26
6	Course Exit Feedback of Semester 1 of Batch 2025-27 and Semester 3 of Batch 2024-26
7	To discuss the First Semester Mid Term and End Term Examination of Batch 2025-27
8	To discuss the observance of the revised MMS Program of Autonomous DSIMS
9	To discuss Statutory / Non-statutory Committee Meetings and Details of Committee Meetings (of AY 2024-25) Submission to IQAC
10	Updates on SIP & Capstone Projects

SN	Agenda Item
11	Updates on ISO Renewal Audit for 2026-27
12	To brief the Members on the Placement situation
13	To discuss on the NBA Renewal Process
14	To discuss the Fourth Semester Mid Term Examination of Batch 2024-26
15	To discuss any other matter with the permission of the Chair

Please make every effort to attend. If, for any reason, you are unable to do so, kindly inform the IQAC Coordinator at your earliest convenience.

Sincerely,



Dr. Sumana Chaudhuri
IQAC Coordinator, DSIMS



Durgadevi Saraf
institute of management studies
WE CREATE LEADERS

NAAC and NBA Accredited, ISO Certified

☎ 022-4520 7711

✉ info@dsims.org.in

📍 RSET Campus, S V
Road, Malad (West),
Mumbai 400064,
Maharashtra, INDIA

IQAC/ Q3/ 2025-26/MoM

Date-12 February 2026

MINUTES OF MEETING

Committee Name: Internal Quality Assurance Cell (IQAC)

Date of Meeting: 12 February 2026

Time: 2.15 pm

Venue: Director's Conference Room

A meeting of the aforesaid committee was held as per the details mentioned and was attended by the following members.

SR.NO.	NAME OF THE MEMBERS	DESIGNATION
1	Dr. C Babu	Chairman
2	Dr. Sumana Chaudhuri	IQAC Coordinator
3	Dr. C Kaushik	Member
4	Dr. Shailja Badra	Member
5	Dr. Sunita Pujar	Member
6	Dr. Rajul Murudkar	Member
7	Mr. Anthony Colaco	Member
8	Mr. Vivek Sharma	Member
9	Mr. Sharad Shejawal	Member-Secretary
10	Sharmila Bonnerjee	Special Invitee

SR. NO.	AGENDA	DISCUSSION
1	To read and approve the minutes of 39 th IQAC meeting held on 16 October 2025	Read and approved by the Members
2	To discuss the matters arising out of minutes	No points were raised by the members in the meeting.
3	To brief the members on the Action taken report on the minutes of the meeting held on 16 October 2025	The ATR's for the minutes held on 16 October 2025 were presented to the committee.
4	Proposing and onboarding Examination Convener as IQAC Member	Examination Convener Dr Rajul had been welcomed as a new member of IQAC.
5	Nominating for the vacant position of Conveners & Members of different committees	Director said that he would nominate the faculty members for the vacant position of Conveners & Members of different committees.
6	Course Outcome (CO) and Direct Program Outcome (PO) Attainment for Semester 3 of Batch 2024-26	Considering the workload, Dr Shailja suggested extending the deadline of submission to the month of April 2026
7	Course Exit Feedback of Semester 1 of Batch 2025-27 and Semester 3 of Batch 2024-26	Barring 2/3 submissions, IQAC is yet to receive the Course Exit Feedback report from all the other faculty members. IQAC suggested the Director convene a Faculty Meeting to address these issues.
8	To discuss the First Semester Mid Term and End Term Examination of Batch 2025-27	Dr Rajul informed that the First Semester Mid Term and End Term Examination of Batch 2025-27 had been conducted smoothly and the result had also been published.
9	To discuss the observance of the revised MMS Program of Autonomous DSIMS	IQAC checked the adherence of the revised MMS Program of Autonomous DSIMS. To socially sensitize the students, right from the beginning of the Academic Year, the Program Office decided to alter the semester positioning of two courses. The course <i>CSR & Sustainability</i> had been taught in the first semester, and currently the second semester students are learning <i>Group Behavior in Organizations</i> as one of their courses. SYMMS Chairperson Prof. Sharmila informed that the newly added course <i>Psychological Safety and Wellbeing</i> will be offered to the current third semester of Batch 2025-27 In line with NEP guidelines and emphasis on employability enhancement and analytical orientation, it has been decided by the Director and the Program Office to offer <i>Business Analytics</i>, as a compulsory elective for second semester in lieu of <i>Economic Environment & Policy</i>.

SR. NO.	AGENDA	DISCUSSION
10	To discuss Statutory / Non-statutory Committee Meetings and Details of Committee Meetings (of AY 2024-25) Submission to IQAC	Dr. Shailja again requested to extend the deadline of submission of the detailed report of the Committee Meetings, to the month of April 2026
11	Updates on Seminar Reports & Capstone Projects	Vivek Sharma informed that Seminar project report submission and viva went off well. All the reports adhered the <i>Originality</i> mandate through the e-aarjav Plagiarism check platform. Capstone Viva will be held on 6 th and 7 th March 2026
12	Updates on ISO Renewal Audit for 2026-27	Dr. Sunita informed that DSIMS has successfully renewed its ISO 9001:2015 Certification for a further period of three years, from 2 February 2026 to 30 January 2029. DSIMS has been ISO certified continuously since 2014, and this renewal reaffirms the staff members' sustained commitment to quality management systems, academic excellence, and continuous improvement across all institutional processes.
13	To brief the Members on the Placement situation	The Placement report shared with the IQAC informed that 16.26% of students of Batch 2024-26 had been placed till date.
14	To discuss on the NBA Renewal Process	Dr Sumana reiterated the fact that DSIMS submitted the Self-Assessment Report (SAR) to the NBA on 28 June 2024. The NBA Team visited our campus on 29 Nov 2024. DSIMS received NBA Certification in April 2025 for 3 years, i.e. from AY 2024-25 to AY 2026-27. She said that IQAC need to initiate the work for the NBA renewal process 2027, as the new SAR needs to be submitted in Sep-Oct 2026.
15	To discuss the Fourth Semester Mid Term Examination of Batch 2024-26	Dr Rajul said that the Fourth Semester Mid Term Exam will be held during 23 Feb-27 Feb and the End Term exam of Fourth Semester will be conducted on 12, 19 and 26 April
16	To discuss any other matter with the permission of the Chair	Director informed that the External Audit of IQAC will be conducted in the month of March 2026.

These minutes serve as an official record of the proceedings and decisions made during the meeting.

Regards



Dr. Sumana Chaudhuri
IQAC Coordinator, DSIMS



Durgadevi Saraf
institute of management studies
WE CREATE LEADERS

NAAC and NBA Accredited, ISO Certified

022-4520 7711

info@dsims.org.in

RSET Campus, S V
Road, Malad (West),
Mumbai 400064,
Maharashtra, INDIA

Internal Quality Assurance Cell (IQAC)

Action Taken Report

29-04-2026

Ref IQAC 2025-26/MoM/03/12.02.2026

ATR No. 2025-26/03

Sr. No.	Agenda Item	Action Taken
1	Nominating for the vacant position of Conveners & Members of different committees	Director is waiting for the couple of new faculty members to join for filling the vacant membership position of different committees.
2	Course Outcome (CO) and Direct Program Outcome (PO) Attainment for Semester 3 of Batch 2024-26	HoDs informed that faculty members are working on the Attainment Calculation.
3	To discuss Statutory / Non-statutory Committee Meetings and Details of Committee Meetings (of AY 2024-25) Submission to IQAC	Some Committees convened their meeting and shared report with the IQAC.

Dr. Sumana Chaudhuri
IQAC Coordinator, DSIMS



Durgadevi Saraf
institute of management studies
WE CREATE LEADERS

NBA Accredited (MMS Program-AY 2024-25 to 2026-27)
NAAC Accredited and ISO Certified

022-4520 7711

info@dsims.org.in

RSET Campus, S V Road,
Malad (West), Mumbai
400064, Maharashtra, INDIA

12 February 2026

Attendance Sheet

IQAC/Q3/2025-26

Committee Name: Internal Quality Assurance Cell (IQAC)

Venue: Director's Conference Room

SN	NAME OF THE MEMBERS	DESIGNATION	Signature
1	Dr. C Babu	Chairman	
2	Dr. Sumana Chaudhuri	IQAC Coordinator	
3	Dr. C Kaushik	Member - Teacher Representative - Marketing	
4	Dr. Sunita Pujar	Member - KRC	
5	Mr. Anthony Colaco	Member - Teacher Representative - HR	
6	Mr. Vivek Sharma	Member - Teacher Representative - Marketing	
7	Mr. Vishal Vedak	Member - Teacher Representative - Marketing	
8	Mr. Sharad Shejawal	Member-Secretary	
9	Dr. Shailja Badra	Member - Teacher representative - Finance	
10	Mr. Muffazzal, Senior VP, HDFC	Member - Industry Expert	Absent
11	Dr. Rahul Altekhar	Member -Quality Expert from Industry	Absent
12	Mr. Chirag Agarwal	Member - Alumni	Absent
13	Ms. Shruti Kadam	Student Representative	Absent
14	Mr. Sarvesh Gaikwad	Student Representative	Absent

Sincerely,

Dr. Sumana Chaudhuri
IQAC Coordinator, DSIMS