

16-03-2022

Internal Quality Assurance Cell

NOTICE

The 25th meeting of IQAC Committee will be held on Saturday, 24th March 2022 at 11:00 am at 1st floor conference room. The following business will be transacted at the meeting.

AGENDA

1. To read and approve the Minutes of 24th IQAC Meeting held on 8th January 2022
2. To discuss the Matters arising out of Minutes
3. To brief the members on the ATR of the Minutes of the Meeting held on 8th January 2022
4. To inform about MMS Admission 2022-23
5. To discuss on Students Social Media Committee
6. To update on Examination
7. To update on MMS Degree Distribution
8. To update on Course Outcome (CO) Attainment and Direct Program Outcome (PO) Attainment of Semester 2 of Batch 2020-22
9. To report on Managers in Making (MiM)
10. To update on Summer Internship Programme (SIP) and Capstone projects
11. To brief about Sabrang / Versus & Alumni Cricket Tournament
12. To update on CSR
13. To inform about AQAR 2020-21
14. To report on Research activities
15. To brief on Social media activities
16. To announce the New initiatives
17. To discuss any other matter with the permission of the Chair



Dr. Sumana Chaudhuri
IQAC Coordinator, DSIMS

Minutes of the meeting of Members of the IQAC

IQAC 2021-22/MoM/Q4

24.03.2022

The 25th meeting of the members of IQAC Committee was held on 24th March 2022 at 1st floor conference room 11:00 am.

The following members were present:

SN	Name	Designation	Role
1	Dr. C. Babu	Director	Chairperson
2	Dr. Sarika Jain	Associate Professor	Member
3	Dr. Sumana Chudhuri	Associate Professor	IQAC Coordinator
4	Dr. Sanchita Banerjee	Associate Professor	Member
5	Ms. Priyanka Oza	Assistant Professor	Member
6	Dr. Dhanashree Potey	Assistant Professor	Member
7	Mr. Mangesh Prakash Wachasundar	Deputy Quality Manager, Crane Process Flow Technologies (India) Ltd.	QM Expert
8	Dr. Shailja Badra	Assistant Professor	Member
9	Ms. Sunita Pujar	Librarian	Member
10	Ms. Prajyot Mahajan	Student representative	Member

The following members who expressed their inability to attend the meeting were granted a leave of absence:

- Mr. Satish Karandikar, QM Expert
- Ms. Kavita Darji, Registrar
- Ms. Rupali Sarwagi, Alumna
- Mr. Pankhil Parekh, Student representative

The following points were put forth, discussed, and accepted in the meeting:

Agenda 1: To read and approve the minutes of 24th IQAC meeting held on 8th January 2022

The minutes of 24th IQAC meeting held on 8th January 2022 were read and approved.

Agenda 2: To discuss the matters arising out of minutes

No points were raised by the members in the meeting

Agenda 3: To brief the members on the Action taken report on the minutes of the meeting held on 8th January 2022

The ATR's for the minutes held on 8th January 2022 were presented to the committee.

Agenda 4: To inform about MMS Admission 2022-23

- Dr. Babu, Director, DSIMS updated regarding the MHCET examination will be held in the month of August and the MMS new batch may begin by end of November/December 2022.

Agenda 5: To discuss on Students Social Media Committee

- SM Committee in-charge informed that a mail has been sent to HODs and Event Heads to nominate one student per domain and after the receipt of nominations, the committee would be formed, in a week or two.
- Further it was announced that 3 professors are in-charge of Social Media promotion. Dr. Babu asked the in-charge professors to update all the recent activities in the social media. MOU/SEP/Yoga etc can be uploaded in the social media. He also asked to involve the campus photographer as and when required and all the details should go to Mr. Vikas to do the needful.

Agenda 6: To update on Examination

- Capstone marks are pending to receive. Marketing Workshop marks are pending and the results are expected to be released by beginning of the next week.

Agenda 7: To update on MMS Degree Distribution

- Dr. Babu informed that Chief Guest for MMS Degree Distribution Ceremony is pending. This will be done in a week's time. Also, he asked the faculty members to suggest anybody who holds the designation as CEO, MD working for a commercial organisation. Prof. Priyanka said that all the requirements for MMS Degree Distribution are ready. Only invitation is pending. Further, she informed that the details of the arrangements of the Ceremony to be held on 23rd April, 2022. Dry run to be held on the previous day, 22nd April on the 6th Floor Seminar Hall. Live Streaming would be done on the 6th Floor, MDP Room.

Agenda 8: To update on Course Outcome (CO) Attainment and Direct Program Outcome (PO) Attainment of Semester 2 of Batch 2020-22

Examination Convener said that the second semester examination of Batch 2020-22 had been conducted online during 5 October to 15 October 2021 and all the students could successfully cleared the program.

Dr. Sumana informed that the Course Outcome (CO) Attainment and Direct Program Outcome (PO) Attainment of Semester 2 of Batch 2020-22 had been done by the respective faculty members and shared with the IQAC.

Agenda 9: To report on Managers in Making (MiM)

While presenting MiM, Mr. Anthony made two suggestions in his presentation (1) to give 10 minutes to every session where students will be asked questions from the previous session as a recap, one question per student and (2) one hour every month which contains:

- Domain wise interaction with faculties
- 30 minutes every fortnight
- Stress Interview type interaction

Faculty members present had different opinion / suggestions hence it was decided that after crystalizing the suggestions / thoughts from other faculty members the same points can be discussed in the weekly faculty meeting.

Agenda 10: To update on Summer Internship Programme (SIP) and Capstone projects

- Prof. in-charge updated that pre-SIP workshop will be conducted on 27th & 28th April 2022 for MMS Batch (A & B) division. The SIP term for students will start from 9th May till 2nd July 2022.
- Dr. Nehal said final capstone viva went off well. 25th & 26th there will be MMS VIVA for all specialization. Some faculty members suggested that quality and discipline should be tightened for Pre-SIP

Agenda 11: To brief about Sabrang / Versus & Alumni Cricket Tournament

- Sabrang will be held on 6th May, 2022 at Saraf Hall. As this cultural event is for one day everything is clubbed in one format under the theme 'Talent Show'. Working on communicating with other college students to collaborate and also working invite & sponsorship. Under the supervision of one faculty member, it is been decided to allow students on Sunday for practice.
- Versus dates are fixed for two days – 22nd & 23rd April, 2022. Both outdoor games and indoor games are organized like cricket, football, table tennis, carom etc., at the Turf.
- Prof. Zubin and Prof. Maneesh are in-charge of this tournament. Prof. Zubin said that all the requirements needed for this tournament has been forwarded to Admin department except Jersey. Alumni are expected to get three quotations for the Jersey.

Agenda 12: To update on CSR

- Dr. Sarika informed that Earth Day celebrated for four days during the month of April between 19th till 21st. She also added that the detailed plans for this year's CSR activities will be shared in 2/3 weeks' time. Dr. Sarika asked for voluntarily self-nominate two faculty members as it is difficult to manage alone the CSR activity like to communicate with students and make them more pro-active.

Agenda 13: To inform about AQAR 2020-21

- IQAC Coordinator Dr. Sumana said that the AQAR report work to be owned by the seven criterion owners and the quality assurance initiatives of the Institute falls under their respective criterion need to be shared with the IQAC.

Agenda 14: To report on Research activities

- It was announced that International Research Conference is deferred as it will be jointly held with AMDISA in September 2022.

Agenda 15: To brief on Social media activities

- Dr. Babu asked the faculty members to write a few blogs in 200 to 500 words as this is required by Shiksha.com and MBA Universe. Faculty members are waiting for the suggestion / points from the Director to write a blog.
- It is discussed that on 6th July the video shoot will be held for the faculty members and on 9th July video shoot for Alumni has been fixed.

Agenda 16: To announce the New initiatives

- **Leadership Series – Fireside Chat on Leadership** - It was announced by Director that Mr. Satish Rao, CEO of Swiss Pharma Company has been invited on 21st May, 2022 on the 6th floor, Seminar Hall (623) @ 2.00 pm onwards to talk on the book written by him 'Can I Fly'. This session will be in the form of the conversation rather than a lecture. Few copies of the book 'Can I Fly' was suggested by the faculty members in the library for reference.
- **Meet the Celebrity** - The Director announced that the Institute has invited Mr. Devdutt Pattanaik as Meet the Celebrity on 21st May. The online session will be held for one hour from 4.00 pm onwards. Students, Alumni and Trustees are the target audience.
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Agenda 17: To discuss any other matter with the permission of the Chair

- It is discussed that since we are back to the normalcy after covid, the office timing needs to be maintained like earlier. The fixed office timing should be maintained between 10.00 am to 3.00 pm. The muster will be kept on the 2nd floor from now onwards to maintain the attendance.
- Faculty meetings will be conducted offline henceforth on the 6th Floor, MDP Room.
- Certificate of Accreditation received from the Executive Committee of the NAAC team. This will be shown on the Convocation Day and then it will be kept in the admin office.

- NAAC Workshop on 28th & 29th April will be held in Vidyalankar. The details will be shared by Dr. Babu to all faculty members. Interested faculty members can attend the workshop.

The meeting ended with a vote of thanks by the IQAC Coordinator.



Dr. Sumana Chaudhuri
IQAC Coordinator

Read Confirmed and Signed on



Dr. C Babu
Chairperson

Director

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