

## Minutes of the meeting of Members of the IQAC

IQAC 2023-24/MoM/Q1

20.07.2023

The 30<sup>th</sup> meeting of the members of IQAC Committee was held on 20<sup>th</sup> July 2023 at 12:00 pm.

The following members were present:

SN	Name	Designation	Role
1	Dr. C. Babu	Director	Chairperson
2	Dr. Sarika Jain	Professor	Member
3	Dr. Sumana Chaudhuri	Associate Professor	IQAC Coordinator
4	Dr. Sanchita Banerjee	Associate Professor	Member
5	Dr. Shailja Badra	Assistant Professor	Member
6	Mr. Manoj Naik	Vice President, Chief Information Security Officer, SBI Life	Industry Expert
7	Mr. Biswaranjan Sabat	Sr. Vice President, Head-Clients, SBI Life	QM Expert
8	Mr. Sharad Shejawal	Registrar	Member
9	Dr. Sunita Pujar	Librarian	Member
10	Mr. Shubh Darji	Student representative	Member

The following members who expressed their inability to attend the meeting were granted a leave of absence:

1. Ms. Sharmila Bonnerjee
2. CA Rajul Murudkar
3. Mr. Pankhil Parekh, Alumnus

The following points were put forth, discussed and accepted in the meeting:

### **Agenda 1: To read and approve the minutes of 29<sup>th</sup> IQAC meeting held on 23<sup>rd</sup> March 2023**

The minutes of 29<sup>th</sup> IQAC meeting held on 23<sup>rd</sup> March 2023 were read and approved.

### **Agenda 2: To discuss the matters arising out of minutes**

No points were raised by the members in the meeting

### **Agenda 3: To brief the members on the Action taken report on the minutes of the meeting held on 23<sup>rd</sup> March 2023**

The ATR's for the minutes of the meeting held on 23<sup>rd</sup> March 2023 were presented to the committee.

### **Agenda 4: To discuss on Governing Council (GC) & College Development Committee (CDC) Meeting**

Director Dr. C. Babu informed that the Governing Council and College Development Committee Meetings were held on 8th July 2023.

He said that the College Development Committee meeting had the discussion on Institute Development Plan, Annual Quality Assurance Report (AQAR) for NAAC portal, Managers in Making (MiM) and Placements etc.

Dr. Babu shared the following points which were discussed in the GC Meeting wherein he presented the Director's report. The Governing Council approved the quarterly Remsons Report and Internal Quality Assurance Committee (IQAC) report and discussed on MMS Admissions, PhD Centre, End Semester Results, Alumni Engagement, Library enrichment, Industry relevant new courses etc.

**Agenda 5: To report on the Academic performance evaluation of AY 2023-24**

Report on academic performance of MMS students for the academic year 2023-24 was placed on record by Examination Convener. The result analysis was as follows:

Program	Batch	Examination Dates	No. of students appeared	No. of students passed	Pass Percentage (%)
MMS – 2nd year	Batch 2021-23 Semester IV	14 May 2023 and Project Management (MU) Exam- 6 June 2023	96	96	100%
MMS – 2nd year	Batch 2021-23 Semester III	18 Jan- 25 January 2023 & Strategic Management (MU) Exam- 23 February 2023-	96	96	100%
MMS – 1st year	Batch 2022-24 Semester I	27 February to 8 March 2023	114	114	100%

**Agenda 6: To update on Course outcome (CO) Attainment and Direct Program Outcome (PO) Attainment for Semester 1 of Batch 2022-24**

Dr Sumana informed that the Course outcome (CO) Attainment and Direct Program Outcome (PO) Attainment for Semester 1 of Batch 2022-24 had been done by the respective faculty members and shared with the IQAC.

She said that there are some subjects, like Operations Management, Business Statistics and NSS for Division A, received less attainment. Director said that he himself along with the respective HoDs discussed these issues of low attainment with the concerned faculty members.

### Agenda 7: To update on Course outcome (CO) Attainment and Direct Program Outcome (PO) Attainment for Semester 3 of Batch 2021-23

The Convener shared the Course outcome (CO) Attainment and Direct Program Outcome (PO) Attainment sheets of Semester 3 and 4 of Batch 2021-23 with the IQAC members. While presenting the attainments, it had been observed that some courses like- Consumer Behavior, International Business of Division B and Supply Chain Management received low score.

### Agenda 8: To update the Academic Audit 2024

IQAC Convener informed that the Academic Audit 2024 had been successfully conducted by the external experts on 8 May 2023

### Agenda 9: To brief the members on the plans & timelines of the Academic Calendar 2023-24

Academic Calendar was presented by the chairpersons of the MMS program (Dr. Shailja and Ms. Sharmila).

#### ACADEMIC CALENDAR (A. Y. 2023-2024) Master of Management Studies (Batch 2023-2025)

Module/Event	Semester I	Semester II
<b>Orientation</b>	4th September 2023 & 5th September 2023	NA
<b>Commencement of Regular Classes</b>	6th September 2023 to 7th January 2024	19th January 2024 to 30th April 2024
<b>Mid-term Break</b>	19th Sept. 2023 to 23rd Sept. 2023	
<b>Diwali Vacation</b>	Monday 13-Nov-2023 to Wednesday 15-Nov-2023	
<b>Term-End Examination</b>	8th January 2024 to 16th January 2024	8th July 2024 to 16th July 2024
<b>Declaration of Result</b>		
<b>Winter Vacation</b>	25th December 2023 to 31st December 2023	
<b>Summer Internship Program</b>	2nd May 2024 to 30th June 2024	
<b>Events/Conclaves</b>		
<b>SIP VIVA (I Year)</b>	9th August 2023 - 12th August 2023	
<b>Research Conference</b>	26th August 2023	
<b>Foundation Day</b>	Friday, 06-Oct-2023	
<b>HR-O-Scope (HR Conclave)</b>	Saturday 04-Nov-2023	
<b>Blood Donation</b>	Tuesday 29-Nov-2023	
<b>Financia (Finance Conclave)</b>	Saturday 02-Dec-2023	
<b>Touge (Marketing Conclave)</b>	Saturday 16-Dec-2023	
<b>Opession Conclave</b>	Saturday 23-Dec-2023	
<b>Versus (Annual Sports Festival)</b>	Friday 05-Jan-2024 & Saturday 06-Jan-2-24	
<b>CSR Event (Cricket Match)</b>	Saturday 10-Feb-2024	

<b>Sabrang (Annual Cultural Festival)</b>	Saturday 24-Feb-2024
<b>Capstone VIVA (II Year)</b>	Wednesday 20-Mar-2024 to Saturday 30-Mar-2024
<b>Alumni Meet</b>	Saturday 13-Jan-2024
<b>NOTE</b>	
1) Examination Time-Table will be informed separately.	
2) These are indicative dates, subject to change. In case of any change in dates, the same will be informed accordingly.	
3) As per Mumbai University rule, you must have 75% attendance in each subject, failing which you will not be permitted to appear at the semester end examination.	

**ACADEMIC CALENDAR - A. Y. 2023-2024**  
**Master of Management Studies (Batch 2022-2024)**

Module/Event	Semester III	Semester IV
<b>Boot Camp</b>	3rd October 2023	NA
<b>Commencement of Regular Classes</b>	12th September 2023 to 17th January 2024	27th January 2024
<b>Mid-term Break</b>	19th Sept. 2023 to 23rd Sept. 2023	
<b>Diwali Vacation</b>	Monday 13-Nov-2023 to Wednesday 15-Nov-2023	
<b>Term-End Examination</b>	18th January 2024 to 24th January 2024	28th April 2024
<b>University Exam</b>	<b>*Depending on when the university exams of Semester III gets over</b>	
<b>Declaration of Result</b>		
<b>Winter Break</b>	25th December 2023 to 31st December 2023	
<b>Events/Conclaves</b>		
<b>SIP VIVA (I Year)</b>	9th August 2023 - 12th August 2023	
<b>Research Conference</b>	26th August 2023	
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<b>Alumni Meet</b>	Saturday 13-Jan-2024	

MMS Degree Distribution Ceremony	Saturday 11th May 2024
<b>NOTE</b>	
1) Examination Time-Table will be informed separately.	
2) These are indicative dates, subject to change. In case of any change in dates, the same will be informed accordingly.	
3) As per Mumbai University rule, you must have 75% attendance in each subject, failing which you will not be permitted to appear at the semester end examination.	

#### Agenda 10: NBA Task Force

Director informed that NBA Task Force had been created with all the faculty members, assigning responsibility of writing each criterion of Institute SAR. He also informed that Dr. Sumana had been given the responsibility of NBA Coordinator and Dr. Sunita and Mr. Anthony will also be there in the core team of NBA documentation work.

#### Agenda 11: To brief on MiM

It was discussed that the quotation has already been submitted, and the Program will be rolled out once the students will join back to the classes after completing their SIP.

#### Agenda 12: To brief on Institutional activities

AICTE	Generated Application for EoA & NRI
FEE REGULATING AUTHORITY	MMS Fee Approved on 11 <sup>th</sup> May 2023
MUMBAI UNIVERSITY:	Permanent of Affiliation 2023-24 submitted
Jt. DTE	MMS Merit 2022-23 Received on 20 <sup>th</sup> Feb 2023
DTE	NSP KYC approved on 06/09/2022
SOCIAL WELFARE OFFICE	Bill Generated and submitted 09/08/2023
Admission Regulating Authority (ARA)	ARA online payment done on 05/01/2023
Governing Council (GC) meeting and College Development Committee (CDC) meeting	Held on 8 <sup>th</sup> July 2023

#### Agenda 13: To update on Placements

Director reported seventy five students of Batch 2021-23 had been placed till date.

#### Agenda 14: To update on Admissions of MMS students

Registrar reported the Admission status. He said that as of today forty eight students have taken admission.

#### Agenda 15: To discuss any other matter with the permission of the Chair

- Nil.

The meeting ended with a vote of thanks by the IQAC Coordinator.



**Dr. Sumana Chaudhuri  
IQAC Coordinator, DSIMS**

**Read Confirmed and Signed on**



**Dr. C Babu  
IQAC Chairperson, DSIMS**

**Director  
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